

# **WEST BOYLSTON MUNICIPAL LIGHTING PLANT**

4 Crescent Street, West Boylston, Massachusetts 01583

Telephone (508) 835-3681

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## **Board of Light Commission, Regular Session Meeting Minutes, 5:00pm, May 2, 2023**

**Present:** Commissioners' Win Handy, Tony Meola, and Jim Pedone were present. GM Fitch and Assistant GM Brian Allen were present. Adam Borbone and Jim Goulet from Goulet, Salvidio, & Associates P.C. were present.

**The meeting began at 5:00pm.**

**Agenda:** The Board approved the following agenda.

**Meeting Minutes:** The Board did not review and approve the attached meeting minutes from March 7, 2023.

**Customer Issues:** The GM, Assistant GM, and Board discussed the ongoing Worcester Street sidewalk project to relocate utility poles.

**2022 Financial Audit and DPU Report Review:** The Board, staff, and auditors reviewed and discussed the attached audited FY2022 financials and annual DPU report prepared by Goulet, Salvidio & Associates P.C.

**29 Prospect Street Garage Project:** The Board and staff discussed the ongoing construction of the foundation, site work, and utility connections.

**Fast DC Level III Charger:** Staff let the Board know the installation is almost complete. The metering and distribution pedestal is delayed and not expected to ship until late summer.

**Power Supply Hedges:** GM Fitch updated the Board on energy hedges for FY2023. GM Fitch expects to lock in our 2024 energy hedges in early June 2023 at approx. \$66.50/MWh, ATC.

**Special Project 2023A:** The Board and staff discussed the Seabrook firm ATC hedge for 2030-2050. WBMLP will purchase up to 2MW, or 17,520,000 kWh's at \$67/MWh with a 2.3% annual escalator (approximately \$83/MWh average price over term of PPA).

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**MWRA Oakdale Hydro:** GM Fitch let the Board know that WBMLP could join ENE Strategies for \$400 per month to begin relationship building with MWRA with a goal of potentially securing a PPA for energy and environmental attribute from Oakdale Hydro.

**NISC Enterprise Software:** The Board and staff discussed the transition to a new NISC hosted enterprise system. WBMLP is focusing on the new accounting and billing modules first. The new solution includes work order management, document management, and other solitons and that will automate many of our processes. Our project schedule to implement is:

## Financials

|                                       |          |          |
|---------------------------------------|----------|----------|
| Business Analysis - (On-site)         | 03/27/23 | 03/31/23 |
| Configuration/Administration Training | 07/10/23 | 07/14/23 |
| Process Training (On-Site)            | 08/14/23 | 08/17/23 |
| Live Data Cut                         | 09/12/23 | 09/12/23 |
| Live Week                             | 09/18/23 | 09/22/23 |
| Post Live Consultation and Review     | 10/16/23 | 10/20/23 |

## Service & Billing

|                                       |                                |
|---------------------------------------|--------------------------------|
| Service - Business Analysis (Call)    | May 17-19, 2023 (one day call) |
| Service - Business Analysis (On-Site) | May 22 – May 26, 2023          |
| Training (Remote)                     | TBD                            |
| Live Prep (Onsite)                    | 5-6 weeks prior to live week   |
| Live week (On-Site)                   | 12/4/2023 or 12/18/2023        |

**Battery Energy Storage System (BESS):** GM Fitch told the Board the contract documents between Delorean Power and WBMLP were almost finished. Delorean will install a 3MW/9MWh BESS, worth \$4.3M in NPV to WBMLP over 20 years. Delorean and WBMLP share 52/48% the transmission and capacity cost savings generated from projected. WBMLP is also working with Form Energy on a potential BESS demonstration project.

**2015A Project Update:** Staff provided the Board with a project update on our 55MW natural gas capacity and balancing resource under construction in Peabody. All major components are installed. A few smaller but critical components are affected by supply chain issues. Internal construction, wiring, and commissioning will continue through May 2023. There is a short delay in startup, but we expect it to be operational by late June 2023.

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**WBMLP Office Accessibility:** The Board discussed the design of an ADA ramp and parking space to the front door. Architect is finishing design to renovate front entrance, ADA ramp, and parking space. WBMLP will implement the corrective recommendations found in the ADA evaluation and transition plan.

The meeting adjourned at 7:00pm. The next meeting is June 13, 2023.

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Winthrop Handy, Chairman

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Anthony Meola Jr,

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Jim Pedone